



**692 BCIT AEROSPACE RCACS**  
 RICHMOND BC  
**CADET MONTHLY ROUTINE ORDERS**  
 ISSUED BY  
**THE COMMANDING OFFICER**



**Order # 06-2026**

**DATE: 1 June 2026**

**ADMINISTRATION**

**1. DUTY ROSTER**

<b>Date</b>	<b>Duty Officer</b>	<b>Duty Flight</b>	<b>Duty Sgt</b>	<b>Duty Cpl</b>
04 June 26	Lt(N) Wong	Aurora	Sgt Wang, Victor	Cpl Mao, J & Cpl Ho, A
11 June 26	All Officers	All Flights	All NCOs	All Cadets

**2. TRAINING**

**a. Parade Night Schedule:**

1800-1805 hrs	Doors Open, Cadets Fall Into Flights
1805-1825 hrs	Attendance + Uniform Marking
1825-1835 hrs	Opening Parade
1835-1845 hrs	Cadets Dismissed, move to First Period
1845-1915 hrs	First Period
1915-1925 hrs	Move to Second Period
1925-1955 hrs	Second Period
1955-2010 hrs	Break
2010-2020 hrs	Move to Third Period
2020-2050 hrs	Third Period
2050-2100 hrs	Move to Parade Square
2100-2120 hrs	Parade
2120 hrs	Dismissal
2130 hrs	Building Clear

**b. Commanding Officer's (CO's) Parade Schedule:**

1800-1805 hrs	Doors Open, Move to Classroom
1805-1855 hrs	Attendance & Flight Period
1855-1905 hrs	Move to Parade Square
1905-1950 hrs	Parade Practice + Announcements
1950-2010 hrs	Break
2010-2020 hrs	Move to Parade Square
2020-2115 hrs	CO's Parade
2115 hrs	Dismissal
2130 hrs	Building Clear

### c. Mandatory Training

Date	Activity	Time	Location	Dress	OPI
04 June 26	Awards Night	1800-2130 hrs	BCIT Aerospace Campus	C3B	Capt Tan
11 June 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	Civilian	Capt Tan

### d. Optional Training

Activity	Day	Location	Time	OPI
Band	Monday	BCIT Aerospace Campus	1800-2100 hrs	Lt Leong
Effective Speaking	Monday	BCIT Aerospace Campus	1900-2030 hrs	Capt Vo
Drill Team	Tuesday	BCIT Aerospace Campus	1900-2100 hrs	Lt Ma
First Aid	Wednesday	BCIT Aerospace Campus	1830-2100 hrs	Capt Mei
Ground School	Wednesday	Online	1800-1900 hrs	Capt Law
Marksmanship	Friday	Richmond Rod & Gun Club	1800-2100 hrs	Lt(N) Wong
Ground School	Saturday	Online	1900-2100 hrs	Capt Law

### e. Upcoming Activities

Date	Activity	Time	Location	Dress	OPI
12-14 June 26	655/692 Joint FTX	1500hrs	Area C	FTU	Capt Leung (655 RCACS)

### 3. Officer Staff

Name	Position
Capt J. Tan	Commanding Officer
Capt S. Law	Deputy Commanding Officer
Lt M. Lo	Training Officer / UPAR
OCdt C. Ho	Assistant Training Officer
Lt(N) C. Cheung	Training Advisor
CI N. Lee	Training Advisor / Special Projects Officer
Lt S. Ma	Administration Officer
Capt H. Mei	Administration Officer
Lt(N) A. Wong	Uniform Standards Officer
Capt D. Vo	Parade Standards Officer
Lt A. Leong	Supply Officer
CI B. Xu	Level Officer
CV T. Mai	Level Officer
CI K. Ng	Level Officer

// original signed by //

J. Tan  
Captain  
Commanding Officer