



692 BCIT AEROSPACE RCACS
RICHMOND BC
CADET MONTHLY ROUTINE ORDERS
ISSUED BY
THE COMMANDING OFFICER



Order # 10-2026

DATE: 1 Oct 2026

ADMINISTRATION

1. DUTY ROSTER

Date	Duty Officer	Duty Flight	Duty Sgt/ FCpl	Duty Cpl
01 Oct 26	Capt Law, S	Challenger	Sgt Sterling, G	FCpl Fong, DJ
08 Oct 26	CI Lee, N	Sabre	FCpl Cheung, G	FCpl Chan, PY
15 Oct 26	Lt Leong, A	Phoenix	FCpl Cheung, G	FCpl Cheng, P
22 Oct 26	Lt Lo, M	Starfighter	FCpl Lin, C	FCpl Hui, R
29 Oct 26	Lt Ma, S	Griffon	FCpl Cheng, H	FCpl Chow, N

2. TRAINING

a. Parade Night Schedule:

1800-1805 hrs	Doors Open, Cadets Fall Into Flights
1805-1825 hrs	Attendance + Uniform Marking
1825-1835 hrs	Opening Parade
1835-1845 hrs	Cadets Dismissed, move to First Period
1845-1915 hrs	First Period
1915-1925 hrs	Move to Second Period
1925-1955 hrs	Second Period
1955-2010 hrs	Break
2010-2020 hrs	Move to Third Period
2020-2050 hrs	Third Period
2050-2100 hrs	Move to Parade Square
2100-2120 hrs	Parade
2120 hrs	Dismissal
2130 hrs	Building Clear

b. Commanding Officer's (CO's) Parade Schedule:

1800-1805 hrs	Doors Open, Move to Classroom
1805-1855 hrs	Attendance & Flight Period
1855-1905 hrs	Move to Parade Square
1905-1950 hrs	Parade Practice + Announcements
1950-2010 hrs	Break
2010-2020 hrs	Move to Parade Square
2020-2115 hrs	CO's Parade
2115 hrs	Dismissal
2130 hrs	Building Clear

c. Mandatory Training

Date	Activity	Time	Location	Dress	OPI
01 Oct 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	C3	Capt Tan
08 Oct 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	C3	Capt Tan
15 Oct 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	C3	Capt Tan
22 Oct 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	C3	Capt Tan
29 Oct 26	Parade Night	1800-2130 hrs	BCIT Aerospace Campus	Civilian	Capt Tan

d. Optional Training

Activity	Day	Location	Time	OPI
Band	Monday	BCIT Aerospace Campus	1800 - 2100 hrs	Lt Leong
Effective Speaking	Monday	BCIT Aerospace Campus	1900 - 2100 hrs	Capt Vo
Ground School	Tuesday	BCIT Aerospace Campus	1800 - 1900 hrs	CV Ngai, Capt Law
Drill Team	Tuesday	BCIT Aerospace Campus	1900 - 2100 hrs	Lt Ma
First Aid	Wednesday	BCIT Aerospace Campus	1900 - 2100 hrs	Capt Mei
Marksmanship	Friday	Richmond Rod & Gun Club	1730 - 2030 hrs	Lt(N) Wong

e. Upcoming Activities

Date	Activity	Time	Location	Dress	OPI
10 Oct 26	Recruit Training Day	0900 - 1600 hrs	BCIT Aerospace	C3	CI Xu
14 Oct 26	655 RCACS Band Practice	1830 - 2100 hrs	Kingswood Elementary School	Civilian	Lt Leong
29 Oct 26	Halloween Activity	1800 - 2130 hrs	BCIT Aerospace	Civilian	Capt Tan
31 Oct 26	Poppy Distribution	1100 - 1700 hrs	2760 Sweden Way	C1	Capt Tan
31 Oct - 01 Nov 26	First Aid Training	0800 - 1700 hrs	#2160-8788 McKim Way	Civilian	Capt Mei

3. Officer Staff

Name	Position
Capt J. Tan	Commanding Officer
Capt S. Law	Deputy Commanding Officer
Lt M. Lo	Training Officer/UPAR
OCdt C. Ho	Optional Training Officer
Lt(N) C. Cheung	Training Advisor Officer
CI N. Lee	Training Advisor / Special Project Officer
Lt S. Ma	Administration Officer
Capt H. Mei	Administration Officer
Lt(N) A. Wong	Standards Officer
Capt D. Vo	Standards Officer
Lt A. Leong	Supply Officer
OCdt K. Ng	Assistant Administration Officer / Assistant Supply Officer
CI B. Xu	Level Officer
CV T. Mai	Level Officer
CV N. Ngai	Level Officer

// original signed by //

J. Tan
Captain

Commanding Officer